**永年勤続表彰（簡易稟議）**

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|  |  |  | 作成日： |  |
|  |  |  | 作成者： |  |
|  |  |  |  |  |
| 対象者 | 入社年月日 | 勤続年数 | 表彰状 | 副賞金 | 特別休暇 |
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